



<b>Group Name</b>	McFarland UCC 2020 Annual Meeting Minutes
<b>Date</b>	January 26, 2020
<b>Recorder</b>	Anne Gerke

<b>Agenda Item / Topic/Question</b>	<b>Discussion / Decision</b>	<b>Action</b>
<b>Welcome &amp; Announcements</b>	Hélène Benick welcomed everyone to worship and read the Call to Worship.	All participated
<b>Opening Hymn / Prayer</b>	The congregation sang <i>Come, O Fount of Every Blessing</i> .  A prayer was read following the song.	All participated
<b>Call to Order &amp; Annual Meeting 2020 Agenda (Hélène)</b>	The 2020 annual meeting was called to order by the Moderator, Hélène Benick. A quorum was declared. (145 members. 25% is quorum. $145/4 = 35$ . <i>Always assume a quorum unless challenged.</i> )  Robert's Rules of Order will govern the formal business of the day. Hélène asked that anyone making a motion or seconding both raise their hand and say their full name, so the minutes are accurate.  Only Covenant Partners of this congregation are eligible to vote in the meeting. Questions and comments are for everyone.  A quorum has been declared.  The following items required a vote: <ul style="list-style-type: none"> <li>• 2019 Annual meeting minutes</li> <li>• Revision to governing documents</li> <li>• 2020 budget</li> <li>• Leadership elections</li> </ul>	All participated

<p><b>Vote to Approve 2019 Annual Meeting Minutes (Hélène / vote / motion / 2<sup>nd</sup>)</b></p>	<p>The Annual Meeting amended minutes from 2019 were made available on paper and online at <a href="http://mcfarlanducc.org/reports">mcfarlanducc.org/reports</a>.</p> <p>Denny Blackmore made a motion to approve the amended 2019 minutes with the following corrections.</p> <ul style="list-style-type: none"> <li>• An error was made on page 3 of the minutes. The error was made in the following sentence: <i>...we ended 2018 with \$160,204 in revenues while our actual expenses were \$15,068...</i> This should have read <i>...expenses were \$15,088.</i></li> <li>• Abstentions was spelled incorrectly throughout the minutes.</li> </ul> <p>James Franklin Martin seconded the motion.</p> <p>All in favor. No abstentions. Motion passed unanimously.</p>	<p>All participated</p>
<p><b>Time for All Ages (Bryan)</b></p>	<p>Pastor Bryan shared Time with Children followed by a prayer.</p> <p>Theme: Make me an instrument of your peace.</p>	<p>All participated</p>
<p><b>A Time for Prayer / Lord's Prayer (Bryan)</b></p>	<p>Congregation shared prayer requests and joys followed by "God hear our prayer" and the Lord's Prayer.</p>	<p>All participated</p>
<p><b>Celebration of 2019 Ministries (Hélène)</b></p>	<p>Hélène Benick shared a few slides and reflected on milestones that happened in 2019.</p> <ul style="list-style-type: none"> <li>• Sunday Funday</li> <li>• Dana Lee Crumpton Scholarship</li> <li>• Sundaes on Thursdays</li> <li>• Outdoor worship</li> <li>• Sunday morning ministries</li> <li>• Bible study</li> <li>• Valentine's Day play</li> <li>• Village activities (shared table, family festival, Christmas in the Village)</li> <li>• Committees</li> <li>• Use of Church building (yoga, FREE sale, etc.) &amp; church grounds (Community Garden)</li> <li>• Special music, concerts</li> <li>• Progressive dinner</li> <li>• N.I.O.N (Not In Our Name)</li> </ul>	<p>All participated</p>

<p><b>Vision Forward for 2020 (Hélène)</b></p>	<p>Hélène provided information on the key things that MUCC would like to continue in 2020 and a Vision Forward for 2020 including the following 12 items.</p> <ol style="list-style-type: none"> <li>1. Direct / Local Outreach support</li> <li>2. McFarland Food Pantry</li> <li>3. Sundaes on Thursdays</li> <li>4. Scholarship, Camping, Outreach Funds</li> <li>5. Halloween UNICEF offering</li> <li>6. Holiday Giving Tree &amp; Gifts</li> <li>7. Facility / Land Use</li> <li>8. N.I.O.N (Not In Our Name)</li> <li>9. Haiti Allies</li> <li>10. Eco-Justice &amp; Honoring the Earth</li> <li>11. Denominational Offerings</li> <li>12. Individual Efforts, Gifts, &amp; Calls</li> </ol>	<p>All participated</p>
<p><b>Approval of Governing Documents (Hélène)</b></p>	<p>Hélène discussed the following items that the Congregation will vote on as part of the MUCC Constitution.</p> <ul style="list-style-type: none"> <li>• Clarifying Clerk as member of SaLT</li> <li>• Clarifying Pastor as ex-officio member of SaLT – participating in meetings and discussions with the leadership team</li> <li>• Removing references to “SaLT Core” – a core number of members would make decisions without the rest of the SaLT Team – this is no longer happening.</li> </ul> <p>Hélène discussed the following items that the Congregation will vote on as part of the MUCC Bylaws.</p> <ul style="list-style-type: none"> <li>• Clarifying that covenant members elect church officers</li> <li>• Reducing number of SaLT members to three (SaLT team remains at seven)</li> <li>• Identifying two Financial Secretaries</li> <li>• Identifying that SaLT can establish Committees</li> <li>• Including a list of Committees currently in place</li> </ul> <p>Hélène discussed the following items that the Congregation will vote on as part of the MUCC Endowment.</p> <ul style="list-style-type: none"> <li>• Renaming as Reed-Smeaton Outreach Fund</li> <li>• Clarifying mission of fund</li> </ul>	<p>All participated</p>

	<ul style="list-style-type: none"> <li>• Expanding trustee responsibilities</li> <li>• Increasing number of trustees from three to five</li> <li>• Suggested a minimum of \$25,000</li> </ul> <p>John Reed made a motion to approve the revisions to the MUCC Governing Documents.</p> <p>Peggy Hoffman seconded the motion.</p> <p>All in favor. No abstentions. Motion passed unanimously.</p>	
<p><b>Financial Update &amp; 2020 Budget (Joan)</b></p>	<p>Joan provided several slides to represent the past and current state of the MUCC financials.</p> <p>Based on our actual 2019 expenses and changes for 2020, a 2020 budget has been developed. This budget was reviewed by SaLT and approved at their last meeting on January 9<sup>th</sup>.</p> <p>The trend of giving by this congregation is increasing every year. A full list of our contributions is located on the bulletin board located by the Pastor's office. Over \$52,000 in contributions to support the wider church and wider community.</p> <p>Our 2019 budget was \$162,726 and actual expenses were \$154,435.</p> <p>For 2020, the budget being proposed is for \$174,273. Some significant changes from 2019 include:</p> <ul style="list-style-type: none"> <li>• Property expenses – came in under budget (2020 would include an increase in the custodian's salary and money to purchase 24 chairs for the fellowship space)</li> <li>• Office expenses – came in over budget (insurance premiums, licenses and advertising renewals and an unplanned expense in 2019 was the purchase of computers)</li> <li>• Wider church missions support ministries (2020 expenses will be decreased due to changes)</li> </ul>	<p>All participated</p>

	<ul style="list-style-type: none"> <li>• Pastor salary (5% increase to Pastor’s salary in 2020)</li> <li>• Other staffing expenses (office assistant, nursery attendant, organist) (2020 will include a 2% increase to salary for office assistant and organist)</li> <li>• Mission &amp; Service (covers exciting activities that come up throughout the year) (2020 will include a 12.5% increase).</li> </ul> <p>Discussion:</p> <ul style="list-style-type: none"> <li>• Thank you to Joan and others on the Finance Committee for all your work!</li> <li>• Can we make a motion to make changes to the budget? <ul style="list-style-type: none"> <li>○ Joan replied that this cannot be made at this time. This would require another congregational meeting.</li> </ul> </li> </ul> <p>Perry Frank made a motion to accept the 2020 proposed budget.</p> <p>All in favor. One opposed. No abstentions. Motion passed.</p>	
<b>Choir Anthem</b>	The choir sang <i>Lord, Make Me an Instrument of Thy Peace</i> .	All participated
<b>Sharing Our Gifts</b>	The Congregation participated in the offertory.	All participated
<b>Reflections</b>	Pastor Bryan shared a brief reflection.	All participated
<b>2020 Nominations / vote / passing of the gavel / blessing of leadership</b>	<p>Hélène Benick provided an update on the 2020 nomination:</p> <p><b><u>Nominations</u></b></p> <ul style="list-style-type: none"> <li>• Hélène Benick (will remain Moderator for 2020)</li> <li>• Colleen Krattiger (Vice Moderator)</li> <li>• Cindy Wendorf (SaLT)</li> <li>• Clerk - Anne Gerke</li> <li>• Sue Haeffner (Financial Secretary)</li> </ul> <p><b><u>Terms Continuing</u></b></p> <ul style="list-style-type: none"> <li>• Ann Ross (SaLT)</li> <li>• Lavon Geasland (SaLT)</li> <li>• Joan Jacobson (Treasurer)</li> </ul>	All participated

	<ul style="list-style-type: none"> <li>• Ann Ross (Financial Secretary)</li> </ul> <p><b><u>Completing Terms</u></b></p> <ul style="list-style-type: none"> <li>• Bruce Fischer will complete his term as General SaLT member.</li> <li>• Tracy Donohue will complete her term as Financial Secretary.</li> </ul> <p>Geoff Brink made a motion to approve the nominations as presented.</p> <p>Carol Lemke seconded the motion.</p> <p>All in favor. No abstentions. Motion carried unanimously.</p> <p>Thank you to Tracy Donahue and Bruce Fischer for participating on SaLT.</p> <p>Hélène Benick passed the gavel to herself. 😊</p> <p>The Congregation was joined in prayer and a blessing.</p>	
<b>Closing of the 2020 Annual Meeting</b>	<p>Hélène Benick closed the meeting.</p> <p>Perry Frank made a motion to adjourn the meeting. Shirley Moore seconded the motion.</p> <p>Meeting adjourned at 11:32 am.</p>	All participated
<b>Closing Song</b>	The Congregation sang <i>What a Friend We Have in Jesus</i> .	All participated
<b>Blessing</b>	Pastor Bryan ended with a benediction.	All participated