



McFarland United Church of Christ
KEY COVENANT FORM

Name: _____ Phone: _____ Home/Cell

Address: _____

Email Address: _____ Anticipated Date of Key Return: _____

Church Ministry or Event: _____

By accepting this key to McFarland UCC, I accept the responsibilities to use access to the building appropriately. I agree neither to duplicate the key nor loan the key to anyone not associated with my ministry and/or event at MUCC.

The key will only be used to carry out the responsibilities related to my ministry, position, and/or event in the church. When my ministry, position, and/or event with the church ends, I will return the key to the MUCC office.

I understand that I am responsible for the security of the church when I use the key and will secure the locks of all doors before I leave the building.

I will report the loss of my key immediately and understand that abusing the conditions of the agreement will result in my inability to retain a key.

I have read and understand the key policy and will abide by the conditions stated above.

Name (please print)

Date

Signature

FOR OFFICE USE ONLY (Updated Feb 2024)

Key #

Issued By: _____

Date: _____

Received By: _____

Date: _____